



Where Families Grow and Dreams Come True!

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Dear Prospective CCAI Family,

Thank you for your interest in adopting a Haitian child and for considering CCAI in your research of agencies.

As part of the approval process in Georgia, we are required to receive three references with one of them being a family reference. Please forward the enclosed cover letter as well as the reference form to your selected references. They can either return the completed form to you in a sealed envelope for you to submit with your application, mail the form directly to our GA office or fax it to our office at 404-250-0099.

On the cover letter, please insert the date and the name of the person you are giving the reference form to in the "Dear" Section and your names in the sentence below that. On the Reference form, please put their name in the upper left hand corner on page 1 and your names on the next line.

We will also need the completed Acknowledgement form, the DHR Release and Request for Information form, and the Prior Work with Other Children form submitted with your application. All three references will need to be returned to CCAI with your completed application before you can be officially approved.

We look forward to receiving your application and helping you begin your adoption journey. Please feel free to call me if you have questions or need additional clarifications.

Sincerely yours,

Chaunda Brooks, Case Manager
404-250-0055/ext.201
ga-application@chinesechildren.org

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